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Referred to
2nd Budget
4-11-2002
TSPW*

Request for City Council Committee Action

Date April 11, 2002

To: Transportation and Public Works Committee
Ways and Means Committee

Prepared or Submitted by: Susan Young, Director Division of Solid Waste and Recycling
Phone: 673-2433 *[Signature]*

Approved by: David Sonnenberg, Director of Public Works, City Engineer

Subject: Request for Proposals for Improved Solid Waste Information System

Presenters in Committee: Susan Young, Bill Beck

Recommendation: Approve release of RFP

Financial Impact (Check those that apply)

☒ No financial impact (If checked, go directly to Background/Supporting Information)

- ☐ Action requires an appropriation increase to the Capital Budget
- ☐ Action requires an appropriation increase to the Operating Budget
- ☐ Action provides increased revenue for appropriation increase
- ☐ Action requires use of contingency or reserves
- ☐ Other financial impact (Explain):

☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information

The Division of Solid Waste and Recycling of the Department of Public Works is responsible for garbage, recycling, problem materials and yard waste collection in the City of Minneapolis. In order to comply with Federal, State, County and City regulations, and to meet the Clean City and customer service missions of the Division, the collection system in Minneapolis is rather complicated. This requires a combination of education and enforcement tactics that have been developed and fine-tuned in the division, and are becoming a model for the nation.

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Currently, the Division manages its operations using its Sanitation Information System (SIS), a computer software application that handles tagging, work orders, vouchers, and other core business operations. SIS was written in Dataflex in the late 1980's, with updates and fine-tuning over time. Dataflex, however, is no longer supported by its original vendor and is not consistent with Enterprise database design. In addition, the software has exceeded its capacity and will not be able to operate on the City's future desktop standard. The new software will allow productivity enhancements, allow Solid Waste and Recycling data to be available to departments such as ITS and Communications for the City's Web site, and will facilitate information sharing across the Enterprise to assist in interdepartmental Clean City initiatives.

This is a joint project between ITS PMD and Solid Waste and Recycling. Division staff and the ITS PMD have worked to specify the replacement system with sufficient accuracy and detail to attract fixed-price proposals. The fixed-price approach puts a cap on potential project outlays, and will help the Division obtain high quality software, delivered on time and within budget. The Solid Waste Enterprise Fund has sufficient resources to support the project.

Staff is requesting authorization to proceed with the RFP process.